



ROLE DESCRIPTION

Bar Steward

Canterbury Festival stocks and staffs a bar at the Shirley Hall, King's School, Canterbury. The Shirley Hall is one of the Festival's largest venues (approximate capacity 720) and volunteers are guaranteed an energetic but sociable time.

The bar is not a full working bar; we simply serve wine, bottled beers and soft drinks. Previous experience of bar work is not required – in fact this is a good grounding for those interested in working in a bar.

Being a bar steward is a public role. As far as audience members concerned are, individuals are the "face" of the Festival. So it is important that bar stewards present themselves in a positive and professional manner at all times.

Core Tasks:

- help the Bar Manager to set up for evening service
- serve drinks to audience members
- take advance drinks orders from audience members
- assist the Bar Manager to prepare all pre-ordered drinks
- help the Bar Manager stock take and replenish supplies as appropriate
- answer simple questions from audiences members
- help to clear the bar at the end of the performance (including washing and drying up glasses)

Bar Stewards are normally required for approximately three to four hours for a performance.

We are looking for someone who has:

- excellent communication and interpersonal skills
- the ability to handle cash confidently
- the capacity to remain calm in a busy environment
- a steady hand!
- a friendly disposition
- a willingness to be hands-on
- commitment and reliability

Although volunteers give their time freely (and the Festival appreciates that volunteers are under no obligation to give their time), 100% attendance and application is required.